

## COMMISSION ON AGING MEETING

September 18, 2014

Black called to order the regular meeting of the Commission on Aging Committee at 1:06 p.m., on September 18, 2014, at the Vilas County Commission on Aging Building, Eagle River, Wisconsin

**Present:** Black, Bluthardt, Hayes, Jensen, Main, Mitchell, Radtke, Stearns, and Wise. Staff present was Richmond and Rein. Absent Thompson. Also, present Milt Klingspor, President of St. German Prime Timers.

**Approve Agenda:** Agenda has been properly posted. Hayes moved and Main seconded to approve the Agenda as mailed.

**Approve Minutes:** There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of August 18, 2014 and the September 9, 2014 Transportation Sub-Committee by Main with a second by Stearns. Motion Carried

### **Agenda Item #4 Program and Committee Reports**

#### **Directors Report:**

- Richmond distributed the inspirational quote, information tracking sheet, information on the Lakeland Senior Center 25 Year Celebration, and Wisconsin's New Voter Photo ID Law information.
- Richmond received the written Nutrition Assessment from GWAAR.
- Richmond has received notice from Greater Wisconsin Agency on Aging Resources (GWAAR) that they are looking for individuals to serve on their Board of Directors.
- Richmond informed the Committee that the Department Heads were asked to designate which programs/services are not mandated. The only program we have that is not mandated is the Chore Program. Finance Committee is looking to cut one million from the 2015 Budget. Richmond reminded the Committee that this program along with the other services we provide keep people living independent in their own homes. Discussion Held
- Richmond received notice from Community Mental Health, payer of the Contract Employee Payroll Checks, that they will not renew their purchase of service agreement at the end of 2014. Richmond is looking for another company that will handle the payroll checks of the two contracted employees.
- Richmond stated that the Health and Resource Fair will be held on October 7 at the Derby Track. Flu Shots will be given that day.
- Richmond mentioned that she has been planning the Volunteer Training for September 26<sup>th</sup> from 1-4 at the Lincoln Town Hall. Richmond stated that speakers will be from AARP and GWAAR.
- Richmond spoke about the Virtual Dementia Tour which will be on September 30<sup>th</sup>.
- Travel – September 22 – Williams and Gleason will be traveling to Wausau for the Customer Service Seminar in Wausau, Richmond will also be in Wausau that day for the SAMS Training; September 23 Richmond will be traveling to Minocqua for the ADRC Management Team Training; October 8 Williams and Corrieri will be traveling to Minocqua for the required EBS meeting; October 15 Richmond and all the Site Managers will be traveling to Rhinelander for the mandatory Site Manager Training.

#### **Friendly Visitors/Family Caregiver Support:**

Rein reported:

- Rein reported that in August 6 families called requesting services. Three families returned the information and received information on in home workers.
- Rein mentioned that in October the Stepping On Fall Prevention Workshop will begin and a video was shown on the impact of the program.
- Rein continued to work on updating the Vilas County Resource Guide with the help of volunteers Donna Barron and Audrey Stearns.

**Chore:**

Kapke reported:

- 11 Households, 64 hours reimbursed with a total cost of program for month at \$1,744.78.
- Balance of the program is \$15,552.07.
- Richmond mentioned that Kapke will be meeting with two new families next week.
- Bluthardt questioned the demand on this program. Richmond explained that it is a flexible program as when people die, move into a nursing home, move by their children, etc. they come off the list. This program also receives referrals from Social Services Department for those waiting on the Community Option Program (COP). Discussion Held.

**Alzheimer's:**

- Kapke reported that there are 10 families enrolled in the program. Two families submitted requests. The balance of the budget at the end of August was \$6,555.07.
- Richmond mentioned Kapke will be adding one more person to the program and then the program will be filled.
- Richmond mentioned that the Alzheimer's Fall Conference is scheduled for November 5 in Rhineland.

**Escort:**

- Gleason reported: 25 clients, 257.75 hours and 4173 miles were driven. Total expense \$2,572.33. Income year to date is \$7,306.16.
- Richmond mentioned that Dave Lowe was at our last meeting speaking about the Transit Commission. Richmond and Lowe will be speaking with the full County Board on September 23<sup>rd</sup>.
- Richmond continues to work with the clubs on the Transit Commission.
- Richmond stated that there are approximately 167 clients registered for the program with 20-25 volunteer drivers.
- Bluthardt suggested that Richmond put together a presentation for the County Board on the services the Commission on Aging provides and the impact. Discussion held.

**Nutrition:**

- Richmond reported: 1898 meals were served in August. Total expense for the month of August was \$17,889.50. Income year to date: \$45,843.05.
- Richmond mentioned the program is going well and the changes made in July have been going well. Richmond continues to work with Donna Christensen on changes.
- Richmond spoke about the Revitalization Grant Project session she attended at the Aging Network Conference. Richmond discovered that we are doing a lot of the same things the grantees were doing without the extra funds.
- Radtke asked about why donations were down if meals were higher. Discussion Held.

**Elder Benefit Specialist:**

- Corrieri reported 26 individuals were served with 22 separate and distinct issues, and took 111 phone calls on separate issues in August.
- Financial impact was \$62,595.
- Richmond stated that Medicare Part D will start October 15<sup>th</sup>. Richmond encourages everyone on a Medicare Part D plan to evaluate their plans yearly. The Benefit Specialist will be visiting the nutrition sites also to encourage people to come have their plans reviewed. Discussion Held.

## **ADRC:**

- Richmond stated that there was no report.

## **Agenda Item #5 Old Business**

### **August Expense Report**

- Richmond stated that the budget is doing well. The second side of the report is the ADRC reimbursements.

### **Approve Budget Amendment Resolution**

- Richmond received notice that the USDA Nutrition Program received an increase for the grant of \$84. The funds need to be used by September 30, 2014. Richmond stated that the Resolution was signed prior by Mary Kim Black and approved by the County Board due to the deadline to use these funds. But we would like the Committee to know about the change and approve.
- A motion to approve the 2014 Budget Amendment of \$84 was made by Stearns with a second by Main. Motion Carried.

### **Approve Changes to the 2015 Budget**

- Richmond stated a wage study was completed and there was an increase in some wages. Also, the DOT Grant was reduced.
- Radtke questioned the DOT Carryover funds. Richmond stated that Jason Hilger, Financial Director for Vilas County, does not put the carryover on the budget.
- A motion to approve the 2015 Budget Changes was made by Hayes with a second by Stearns. Motion Carried.

## **Agenda Item #6 New Business**

### **Approve 85.21 Funds to Clubs**

- Richmond explained the budget request for the 85.21 funds. Richmond asked that the Prime Timers increase their request because they have built a garage to store the bus in with their own funds.
- Richmond stated that Dave Lowe, Transit Commission Consultant, has spoken with all the Senior Clubs about the Transit Commission and using the buses.
- Richmond mentioned that we will not be getting any new buses in 2015.
- A motion to approve the 85.21 Funds was made by Jensen with a second by Main. Motion Carried

### **Request for funds for DayBreak Adult Center**

- Richmond explained the DayBreak Program to the committee.
- Richmond received a request from DayBreak to fund the liability insurance for the program. Richmond stated that Alzheimer Funds can be used for this expense.
- Richmond also mentioned that Milestone Senior Living is looking into starting an Adult Day Center at their Eagle River and Rhinelander locations.
- A motion was made to approve the Alzheimer's funds of \$441 for the DayBreak liability insurance by Radtke with a second by Main. Motion Carried.

## **Agenda Item #8 Public Comment**

- Radtke introduced Milt Klingsporn, Prime Timers President. Also, Radtke mentioned that the Prime Timers have approximately 370 members.
- Klingsporn introduced himself to the committee. Klingsporn stated that he is in charge of the Prime Timers website.

**Agenda Item #9 Letters and Correspondence**

- None

**Future Meeting Date:**

**Tuesday October 14, 2014 at 9:00 a.m. at the Commission on Aging Building, Eagle River**

Meeting adjourned at 2:30 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein  
Reported

Susan Richmond  
Director